



Campbell Care Year 2020- 20201 COVID-19 Handbook Addendum

Dear Families:

To you and your student: welcome to our academic year 20-21 Campbell Care program! Safety is our top priority. This addendum to our Campbell Care Handbook provides information about the protocols we will be following in accordance with state and local guidelines and regulations.

Health Procedures

Program entrance/exit. Participants will enter and exit through designated areas, and follow public health department social distancing guidelines. All Participants and adults must use face covering during drop-off and pick-up. Please see the face covering section for more detailed information.

Daily health check and forms upon arrival. Parent/Guardian will need to complete a daily health check form to confirm that the child does not exhibit symptoms of illness before being allowed into the program. Upon arrival CUSD staff will take the child's temperature and record it on the health check form. Staff will also complete a form each day confirming that they are symptom-free.

Student orientation. Morning class assembly will inform participants of expected behaviors under COVID-19 requirements. Behavior Contracts were electronically signed at registration, if you would like to obtain a copy please ask a program staff member.

Frequent hand washing. All participants and staff will wash hands upon arrival to the program, between each activity, before and after eating, and before departure.

Face coverings. It is encouraged for participants to use face coverings at all times. They are required upon arrival, departure and anytime moving outside of the classroom cohort unless eating, sleeping or actively exercising. Face coverings are not required if it is medically inadvisable.

Social distancing. We will practice public health department's social distancing protocols at all times for both indoor and outdoor activities, as practicable.

- Participants will be placed in unique groups of 12 each until the Public Health Department order changes the requirement.
- Each group will have the same staff each day and, unless there is an emergency, they will not interact with other groups.

○ **Signs of symptoms during program hours.** Throughout the day, staff will monitor students' health through visual health checks.

- We will have a medical isolation space for any child or staff who is feeling ill and awaiting pick up.
- If a child is not well, s/he will need to be picked up within one (1) hour of the parent/guardian being contacted.

Program Activities and Shared equipment. Program staff will modify activities to follow all public health recommendations.

- Shared outdoor equipment for sports and recreation activities is permissible within the same stable group and is to be sanitized after every use by that group.
- Playgrounds will be allowed during the program to the same stable groups and sanitized after every use.

Participation in Multiple Youth groups. Students are not allowed to attend multiple youth programs (ie: soccer practice, band, Campbell Care program, etc...) within a 3 week period.

Sanitation Procedures

Cleaning surfaces. Our increased cleaning schedule includes wiping down surfaces throughout the day. At minimum, all surfaces will be cleaned:

- Before program start
- Between activities
- Before and after lunch
- Before and after pick up

Minimize shared equipment. We will minimize shared equipment as much as possible. When sharing is necessary, equipment will be cleaned between each use.

- Shared outdoor equipment is permissible within the same stable group and sanitized after use
- Games and activities will be adjusted for non-touch
- Students' backpacks and belongings will be kept separate from others.
 - To minimize the quantity of items, please send your student with only what s/he needs for the day.
 - Gloves will be worn during cleaning and snack time and when performing higher-risk tasks.

Closure after Exposure Procedures

- Confirm positive case.
- Notify families, program staff, custodial or other relevant staff if a positive case is confirmed.
- In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the community, programs may consider closing for a short time (1-2 days) for cleaning and disinfection.
- Plan for re-opening in accordance with the Public Health Department.
- Refund/Credit will be provided to families during closures of the program due to exposure or unforeseen circumstances.

*Please note that any falsification of documents provided will be grounds for dismissal from program (ie: doctor's note, health check form, etc...).